

WIGMORE SCHOOL POLICY

2.5h Rewards and Sanctions (High)

Rewards

We all enjoy being recognised for our achievements. At school we use a reward system to celebrate the accomplishments of our pupils. Pupils in all year groups are given **Merits** at the discretion of their subject teachers for good classwork, good homework, effort in class, improvement etc. These merits are recorded on our ICT system.

Teachers are encouraged to identify and affirm good work and progress, emphasising the positive wherever possible, giving personal praise in words and gestures, and using the rewards system consistently.

When pupils have achieved **20** merits in a year, they are awarded a **Certificate of Merit**. When a pupil has achieved **40** merits, a **Form Tutor Award** is awarded. **60** merits leads to a **Head of Key Stage Award** and **80** merits results in a **Senior Leadership Award**. Finally, if pupils achieve **100** merits, they receive a **Headteacher's Award**. All awards are presented in assemblies. At the end of the academic year, we issue prizes for the pupils who have achieved the most number of merits in a year. Termly assemblies celebrate the achievements of all pupils and Merit totals are collated for each tutor group and year group, this leads to a healthy competition between pupils.

In Year 11 a points system is used to encourage pupils to meet all school expectations and motivate them to achieve their best in their final year at school. Points are awarded and deducted throughout the year and form tutors discuss individual points with pupils during tutor time. Pupils who achieve at least 100 points at the end of the year are awarded a prize in the final assembly prior to GCSE examinations.

Sanctions

Many of our pupils go through their time at Wigmore without receiving a single sanction. However, there are occasions when some young people require extra support through our sanctions system. If pupils contravene our Code of Conduct or do not adhere to the expectations of their subject teachers, they receive a **referral** which is information logged on our school ICT system. Accompanying a referral is an appropriate sanction issued by the subject teacher, e.g. extra work or freetime taken away. Referrals are monitored by form tutors and heads of key stage. Any concerns about a pupil's progress lead to interventions and communication with parents.

More serious behaviour incidents are dealt with by heads of key stage and / or the senior leadership team. A list of classroom sanctions and behaviour incidents together with possible consequences is described in the table in Appendix A.

Person Responsible	Sarah Steer
Last Updated	September 2016
Review Date	September 2017

Appendix A

Classroom Sanctions		
Level	Incident	Consequence
Level 1 Teacher	<ul style="list-style-type: none"> Behaviour issue (s) Homework issue (s) Classwork issue (s) Organisation issue (s) Attitude to learning issue (s) Corridor incident Uniform/appearance 	Teacher Sanction: <ul style="list-style-type: none"> Extra work Time taken away from pupil Detention
Level 2 Subject leader	<ul style="list-style-type: none"> Concerns in a subject passed on by teacher / in report 	Subject leader Sanction: <ul style="list-style-type: none"> Extra work Time taken off pupil Monitoring Subject report
Level 3 HOKS	<ul style="list-style-type: none"> 3 or more concerns on an Interim Report Pupil briefing concerns / form tutor concerns 	HOKS Intervention/Monitoring: <ul style="list-style-type: none"> Warning/Discussion SLT lunch detention SLT after school detention Behaviour report Homework report Parent informed Parent meeting Behaviour support Outside agencies
Behaviour Incidents - SLT		
Level	Incidents*	Possible Consequences
Level A	<ul style="list-style-type: none"> Minor breach of Code of Conduct Verbal abuse of another pupil Sent out of lessons for disruption Minor physical altercation with another pupil Rudeness to a member of staff Damage to property Persistent uniform violations Inappropriate hairstyle Mobile phone in bag Truancy 	<ul style="list-style-type: none"> Warning/Discussion SLT lunch detention SLT after school detention <p>Uniform report 1 week detention & hair corrected 1 week detention & phone confiscated Time made up after school</p>
Level B	<ul style="list-style-type: none"> Defiance Verbal abuse of a member of staff Persistent disruption Use of mobile phone in school Provoked physical altercation with another pupil Dangerous behaviour Repeat offences at Level A 	<ul style="list-style-type: none"> Isolation
Level C	<ul style="list-style-type: none"> Possession of Cigarettes Possession of an offensive weapon Swearing at a member of staff Unprovoked assault on another pupil Inappropriate sexual misdemeanours Fighting Theft Repeat offences at Level B 	<ul style="list-style-type: none"> Fixed period exclusion
Level D	<ul style="list-style-type: none"> Serious Assault Assault of a teacher Possession of illegal drugs Use of or intended use of an offensive weapon Repeat offences at Level C 	<ul style="list-style-type: none"> Possible permanent exclusion Managed move to another school or PRU

Examples of possible incidents (incidents that are not accounted for above will be assigned a level and consequence by a member of SLT at their professional discretion)