

Appendix 2

Wigmore Primary School Sanctions System

Level	Incident	Staff Action
Level 1	Single incident of:	Teacher / staff on duty actions:
	Lack of effort with work / HW	Extra work / finishing work at break
	Uniform issue	Verbal discussion with pupil
	Minor behaviour issue on playground	Time taken away from pupil eg standing with member of staff on duty, standing at edge of playground
	Behaviour issue in class	Move to 'red' on class chart, detention (pm break), behaviour point on SIMS
Level 2	Repeated incidents in one half term of:	Teacher Action:
	Effort with work / HW	Extra work / HW club support / discussion with parents Time taken away pupil at break / lunchtime Verbal discussion with pupil
	Uniform/appearance issues	Share with parents at drop-in/ after school /parents evening
	3 or more behaviour points on SIMS in one half term	Teacher discussion with parent at drop-in / after school / on phone
Level 3	6 or more behaviour points on SIMS in one half term	HOKS Action: Discussion with pupil Detention for pupil Parent meeting
Level 4	9 or more behaviour points on SIMS in one half term Serious isolated incidents eg	SLT Sanction/Intervention/Monitoring: Discussion with pupil SLT lunch detention Behaviour/Work report

	Defiance / Rudeness Disruptive behaviour Bullying Aggression / Fighting	Parent meeting Outside agencies Working away from classroom
Level 5	Repeated incidents at level 4	Isolation / Internal Exclusion / Exclusion